

SEXUAL HARASSMENT

IS ILLEGAL

Sexual harassment of the employees of this company will not be tolerated. We want all employees to know they can work in a safe workplace with security and dignity, and are not required to endure insulting, degrading or exploitative treatment.

Examples of Sexual Harassment include:

- Unwelcome sexual advances
- Requests for sexual favors
- Suggestive or lewd remarks
- Verbal/physical/visual conduct of a Sexual nature
- Pornographic posters, cartoons or Drawings
- Unwelcome sexual jokes or banter

Sexual Harassment is evidenced when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of employment
- Submission to or rejection of the conduct is used as the basis for an employment decision; or
- The conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating or hostile work environment.

If you encounter such abuses from supervisors, fellow employees, or clients, report it immediately to your supervisor or contact:

LCDA LEGAL COUNSEL

Mr. Jay Delafield (337) 477-4655 or jadelafield@bellsouth.net

[IF YOU FEEL YOU HAVE BEEN HARASSED IN ANY WAY PLEASE REPORT: 318-559-2800](tel:3185592800)